

BOLSOVER DISTRICT COUNCIL

Meeting of the Executive on 18th May 2026

Contract award Surveying Repair and Replacement External Doors and Windows

Report of the Portfolio Holder for Housing

Classification	This report is Public
Contact Officer	Victoria Dawson, Assistant Director Housing Management

PURPOSE/SUMMARY OF REPORT

To seek approval to enter a 4 year contract with Swinstead Enterprises Ltd (Trading as Evendine Utilities) for surveying, repair and replacement external doors and windows.

REPORT DETAILS

1. Background

- 1.1 The existing contract for the replacement and repair of doors, came to an end in July 2025.
- 1.2 The Capital Projects Team operating as part of Property Services, Dragonfly Management (Bolsover) Ltd, working with the Council's procurement team commenced a re-tender exercise on 22nd April 2025.
- 1.3 Unfortunately the tender exercise had to be reissued which led to a delay in identifying a preferred bidder.

2. Details of Proposal or Information

- 2.1 This report seeks approval to grant the surveying, repair and replacement external doors and windows contract to Swinstead Enterprises Ltd (Trading as Evendine Utilities). This has arisen as part of the transition of the Dragonfly companies coming back in house.
- 2.2 The successful bidder, also the incumbent contractor, has been operating under a new contract arrangement since 5th January 2026. The contract is a 4

year contract based on 2 years plus 1, plus 1 year extension, with a total value of £240,000.

- 2.3 Procurement of the contract commenced under Dragonfly, however at the point the contract award was made, a decision had been made for Dragonfly to return in house, and it was agreed with the successful bidder that the contract would be in Bolsover District Councils name.
- 2.4 The Council's Procurement Team have been involved throughout and are satisfied a legal compliant procurement exercise has been followed. In addition, the Legal Team have been involved including drafting the JCT contract.

Reasons for Recommendation

- 3.1 Swinstead Enterprises Ltd (Trading as Evendine Utilities) were identified as the successful bidder through a legal compliant procurement exercise. They have been operating under contract terms and conditions since 5th January 2026 and we need to formalise the arrangements by way of a JCT contract.

4 Alternative Options and Reasons for Rejection

- 4.1 None, as Swinstead Enterprises Ltd (Trading as Evendine Utilities.) were identified as the best supplier through an agreed procurement exercise.

RECOMMENDATION(S)

- 1. Executive approves the contract for 4 years to Swinstead Enterprises Ltd (Trading as Evendine Utilities) for the provision of Surveying, Repair and Replacement, External Doors and Windows.

Approved by Portfolio Holder for Housing

IMPLICATIONS:

<u>Finance and Risk</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Details: There are sufficient funds within existing budgets to meet the contractual amount On behalf of the Section 151 Officer		
<u>Legal (including Data Protection)</u> Yes <input type="checkbox"/> No <input type="checkbox"/>		
Details: Swinstead Enterprises Ltd (Trading as Evendine Utilities) were identified as the best supplier through a procurement exercise. On behalf of the Solicitor to the Council		

Staffing Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Details: There are no staffing implications rising directly from this report. On behalf of the Head of Paid Service	
Equality and Diversity, and Consultation Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Details:	
Environment Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment. Details:	

DECISION INFORMATION:

<input checked="" type="checkbox"/> Please indicate which threshold applies:	
Is the decision a Key Decision? A Key Decision is an Executive decision which has a significant impact on two or more wards in the District or which results in income or expenditure to the Council above the following thresholds:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Revenue (a) Results in the Council making Revenue Savings of £75,000 or more or (b) Results in the Council incurring Revenue Expenditure of £75,000 or more.	(a) <input type="checkbox"/> (b) <input type="checkbox"/>
Capital (a) Results in the Council making Capital Income of £150,000 or more or (b) Results in the Council incurring Capital Expenditure of £150,000 or more.	(a) <input type="checkbox"/> (b) <input checked="" type="checkbox"/>
District Wards Significantly Affected: <i>(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)</i> Please state below which wards are affected or tick All if all wards are affected:	All <input type="checkbox"/>

Is the decision subject to Call-In?

(Only Key Decisions are subject to Call-In)

Yes No

If No, is the call-in period to be waived in respect of the decision(s) proposed within this report? *(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)*

Yes No

Consultation carried out:

(this is any consultation carried out prior to the report being presented for approval)

Yes No

Leader Deputy Leader Executive SLT
Relevant Service Manager Members Public
Other

Links to Council Ambition: Customers, Economy, Environment, Housing

Housing - Building more, good quality, affordable housing, and being a decent landlord.

Maintaining and improving property and housing management standards and ensuring that standards and living conditions in the district contribute towards better health outcomes for a

Environment - Reducing our carbon footprint whilst supporting and encouraging residents and businesses to do the same.

DOCUMENT INFORMATION:

Appendix No	Title

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).

N/a